



Westwood Shores M.U.D.

NOTICE OF BOARD MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public, at **Westwood Shores Clubhouse, 100 Westwood Drive East, Trinity, Texas 75862**. The meeting will be held on **Monday, July 17, 2023, at 9:30 a.m.**, to consider and authorize any action related to the following:

- 1) **Call the Meeting to Order and Pledge of Allegiance;**
- 2) **Consider comments from members of the public, including appeals of District customers (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board; public comments will be closed after this item);**
- 3) **Approve Minutes of prior board meeting(s);**
- 4) **Engineer's Report, including:**
 - a. Authorize design, advertisement, or award of bids/contracts for construction of facilities;
 - b. Status of construction and approval of pay estimates/change orders;
 - i. Update on Water Well No.1 Aeration System;
 - ii. Update on Water Well No. 2 Construction, including:
 1. Adopt Resolution Accepting Completion of Project;
 - iii. Lift Stations Rehabilitation Project;
 - c. Update regarding Capital Improvements Plan, including:
 - i. Update regarding records research and inventory of service lines and related tasks necessary to comply with the EPA Lead & Copper Rule Revisions;
 - ii. TWDB CWSRF Engineering Feasibility Report update and consider and approve related consultant agreement;
 - iii. Update(s) to Capital Improvement Plan and related action;
 - iv. Update on Project Information Form ("PIF") to the Texas Water Development Board ("TWDB");
- 5) **Operator's Report including:**
 - a. Consider Proceed with Authorization to Build Requests;
 - b. Inspection, Repair, and Maintenance of District facilities and vehicles, including:
 - i. Update on Preventative Maintenance Schedule/List, including plans for Summer, Drought Contingency Plan; and Water Conservation Plan;
 - ii. Update on Auto-Dialer;

- iii. Update on service call procedures, including report of calls;
- iv. Update on fire hydrant repairs;
- v. Update on asset inventory as authorized by Operator agreement;
- vi. Update on Marina Village repairs and related agreements;
- c. Update on monthly reports, TCEQ Violations and Notices, including notices to residents, and Proposed Agreed Order;
- d. Update on Texas Water Development Board requirements, including:
 - i. Water Conservation Plan;
- e. Update on service outages, including:
 - i. Discussion related to service provided by Trinity Rural Water Supply Corporation and authorize related legal action; and
 - ii. Consider opportunities for additional water capacity, including additional water supply contract(s);

6) Office Report, including:

- a. Delinquent accounts, including termination, collections, and/or uncollectible roll;
- b. Appeals of District charges, including adjustments related to reported leaks and credits related to air in lines;
- c. Service Orders, Tap Fees Paid and completed;
- d. Consider repair of air conditioning unit at District facility;
- e. Office IT matters including District email updates, office computer system, Website Updates, necessary upgrades, vendor contracts, and customer notifications;
- f. Service Request, Office Personnel/Vacation Policy, and District Policy amendments;

7) Appraisal District's Tax Assessor's Report, including:

- a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts, termination of water service, foreclosure proceedings, installment agreements, and proofs of claim(s);
- b. Update from Delinquent Tax Attorney;

8) Bookkeeper's Report, including:

- a. Payment of Invoices;
- b. Update on District Investment Accounts, including:
 - i. Amend Budget, if necessary, update on savings to date, milestones, and expenses related to Public Utilities Commission Docket No. 54713 ;
 - ii. Update on District CDs;
 - iii. Update bank records related to new Director;
- c. Update on status of District property, adopt Order(s) Declaring Surplus Property, and authorize disposal of same;
- d. Consider consultant contracts, including new Inframark agreement, and authorize related action;

9) Directors' Reports, including;

- a. Director-Consultant committee and liaison updates;
- b. Update on annual Director tasks, District goals, and funding options;
- c. Consider industrial trash cleanup, including corresponding trailer and associated costs;
- d. Status of executed reuse agreement;
- e. Update on Amendments to District Rate Order, including approval of amendment related to billing of tap fees and Water Conservation Plan;
- f. Update on AWBD Summer Conference attendance;
- g. Update on District Insurance Policy, including authorize request(s) for proposal(s);
- h. Legislative Update, including updates on fees of office and associated orders;

10) Attorney's Report, including:

- a. Update on Texas Open Meetings Act;
- b. Update on Bond Authorization and Tax Election, including:
 - i. Supplemental Agenda;
- c. Update on land purchase related to proposed Well No. 3 and consider request from POA for maintenance;
- d. Update on Directors Bonds;
- e. Update District Registration Form;
- f. Consider and authorize action related to filings with Public Utilities Commission, including Order No. 1, Docket No. 54713;

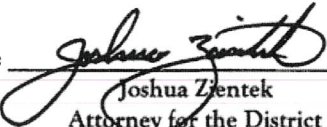
11) Discuss pending business and matters for future agendas, including scheduling of next meeting date(s).

12) Executive Session pursuant to Texas Government Code, Section 551.071, (et. seq.);

13) Reconvene in open session and authorize any action resulting from executive session;



WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT

By: 
 Joshua Zientek
 Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District at 281-719-1990, at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*



Westwood Shores M.U.D

SUPPLEMENTAL NOTICE OF BOARD MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public **Westwood Shores Clubhouse, 100 Westwood Drive East, Trinity, Texas 75862**. The meeting will be held on **Monday, July 17, 2023, at 9:30 a.m.**, to consider and authorize any action related to the following:

2023 Bond Elections and Tax Election, including:

1. Adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2023 Bond Elections and Tax Election;
2. Consider use of electronic voting system and authorize notice of exemption, if applicable;
3. Set pay for election officials;
4. Adopt Order Calling Bond Election and Tax Election;
5. Authorize preparation and posting of Voter Information Document;
6. Authorize Notice of Elections;
7. Authorize Notice and Writ of Elections;
8. Authorize posting of early voting and election day roster.
9. Authorize consultants to complete any necessary steps to complete Directors Election.

**DISTRITO DE UTILIDADES PÚBLICAS MUNICIPALES DE
WESTWOOD SHORES,
CONDADO DE TRINITY, TEXAS
AVISO DE ASAMBLEA PÚBLICA
AGENDA SUPLEMENTARIA**

Por la presente se notifica a todos los miembros interesados del público que la Junta de Directores ("Junta") del Distrito mencionado anteriormente celebrará una reunión especial abierta al público en **Westwood Shores Clubhouse, 100 Westwood Drive East, Trinity, Texas 75862**. La reunión se realizará el lunes 17 de julio de 2023, a las 9:30 a.m., para discutir y, en su caso, actuar sobre lo siguiente:

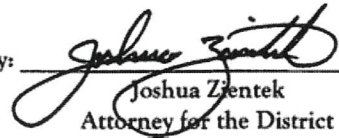
Elecciones de Bonos y Elección de Impuesto de 2023, que incluye:

1. Adoptar una Resolución para Designar un Agente del Secretario de la Junta Directiva para el Período de las Elecciones de Bonos y la Elección de Impuesto de 2023;
2. Condiderar el uso de un Sistema de votación electrónico y autorizar el aviso de exención;
3. Establecer el pago de los funcionarios electorales;
4. Adoptar una Orden para Convocar Elecciones de Bonos y de Impuesto;
5. Autorizar la preparación y publicación del document con información para los votantes;
6. Autorizar el Aviso de Elección;
7. Autorizar el aviso y mandato de elección; y
8. Autorizar la publicación de la lista de votación anticipada y del día de elección.
9. Autorizar a los consultores para completar los pasos necesarios para completar la Elección de Directores.

[SEAL]

WESTWOOD SHORES MUNICIPAL UTILITY
DISTRICT

By: _____


Joshua Zientek
Attorney for the District