



Westwood Shores M.U.D.

AMENDED NOTICE OF BOARD MEETING

An Amended Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public at **Westwood Shores Clubhouse, 100 Westwood Drive East, Trinity, Texas 75862**. The meeting will be held on **Tuesday, January 17, 2023, at 9:30 a.m.**, to consider and authorize any action related to the following:

- 1) **Call the Meeting to Order and Pledge of Allegiance;**
- 2) **Approve Minutes of prior board meeting(s);**
- 3) **Appraisal District's Tax Assessor's Report, including:**
 - a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts, termination of water service, foreclosure proceedings, installment agreements, and proofs of claim(s);
 - b. Update from Delinquent Tax Attorney;
 - c. Adopt Resolution Establishing Tax Exemptions;
 - d. Adopt Resolution Authorizing Additional Penalty on Delinquent Personal Property Taxes;
- 4) **Update on District Audit;**
- 5) **Update on Continuing Disclosure filing(s);**
- 6) **Bookkeeper's Report, including:**
 - a. Payment of Invoices, including:
 - i. Update on invoice(s) from EFS, and authorize related action;
 - b. Update on District Investment Accounts, including:
 - i. Update on access to District Accounts, and authorize related action;
 - ii. Update on TexPool Spreadsheet and Bank of New York Mellon Statements; Sunflower/Pioneer Bank; Depository Pledge Agreements for all;
 - iii. Amend Budget, if necessary, and update on possible grant options;
 - iv. Review of vender contracts;
 - v. Consider amendments for Investment Policy and Qualified Brokers List;
 - vi. Update on Vehicle leases;
- 7) **Authorize Requests for Proposals for Tax Assessor Collector and Delinquent Tax Attorney;**

8) Update land purchase related to Well No. 3;

9) Office Report, including:

- a. Delinquent accounts, including termination, collections, and/or uncollectible roll;
- b. Appeals of District charges, including adjustments related to reported leaks;
- c. Service Orders, Tap Fees Paid, and completed;
- d. Update on IT matters including District email updates and emergency communications, including update on SB3 notice;
- e. Consider and approve Texas Utility Help Program;

10) Engineer's Report, including:

- a. Authorize design, advertisement, or award of bids/contracts for construction of facilities;
- b. Status of construction and approval of pay estimates/change orders;
 - i. Lift Station No.2 Rehabilitation;
 - ii. Update Lift Station No.3
 - iii. Wastewater Treatment Plant ("WWTP") Bar Screen Replacement;
 - iv. Update on Water Well No.1 Aeration System;
 - v. Update on Water Well No. 2 Construction;
 - vi. Fencing around Water Well No.1;
- c. Update regarding Capital Improvements Plan;
- d. Update on District Insurance, including discussion related to Marina Village Lift Stations;

11) Operator's Report including:

- a. Consider and Proceed with Authorization to Build Requests;
- b. Inspection, Repair, and Maintenance of District facilities, including Emergency Preparedness Plan, Preventative Maintenance Schedule, and Drought Contingency Plan;
- c. Update on monthly reports, TCEQ Violations, and Proposed Agreed Order;
- d. Review and take action related to Inframark contract amendments and prior billing concerns;

12) Communications and website updates;

- a. Discussion regarding Director email accounts and Website/IT Vendors;

13) Directors' Reports, including;

- a. Director-Consultant committee and liaison updates;
- b. Update on Director Training requirements, including discussion related to social media and Texas Open Meetings Act, and Director Bonds updates;

14) Attorney's Report, including:

- a. Update records retention policy;

- b. Update on Eminent Domain Report;
- c. Update on Standby Fees;
- d. Update on new legal services agreement, ****See Notice Pursuant to Tex. Gov. Code Sec. 2254.1036****;
- e. Amendments to Rate Order penalty provisions and authorize related publication, as needed;
- f. 2023 Bond Election Matters, including:
 - i. See Supplemental Agenda;

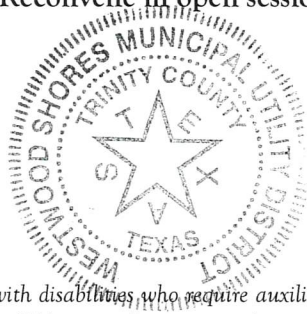
15) Public Comments (note: public comment policy in effect);

16) Discuss pending business and matters for future agendas, including scheduling of next meeting date(s).

17) *Executive Session pursuant to Texas Government Code, Section 551.071, (et. seq.);

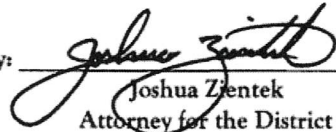
18) Reconvene in open session and authorize any action resulting from executive session;

[SEAL]



WESTWOOD SHROES MUNICIPAL UTILITY
DISTRICT

By:


Joshua Zientek
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District at 281-719-1990, at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.

In response to Senate Bill 554 of the 85th Legislative Session, further amending Texas Water Code §49.063, the District is providing the following petition process description: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the District. If no suitable meeting place exists inside the District, the Board may designate a meeting place that is located not further than 10 miles from the boundary of the District. On the failure, after a request is made under Texas Water Code §49.062(c), of the Board to designate the location of the meeting place within the District or not further than 10 miles from the boundary of the District, five (5) electors may petition the

Texas Commission on Environmental Quality ("TCEQ") to designate a location. If it determines that the meeting place used by the District deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.

**WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT
SUPPLEMENTAL AGENDA**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at **Westwood Shores Clubhouse, 100 Westwood Drive East, Trinity, Texas 75862** said address being a designated meeting place of the District.

The meeting will be held on **Tuesday, January 17, 2023, at 9:30 a.m.** to consider and authorize any action related to the following:

1. Consider adoption of an Order Calling a Bond Election to be held on May 6, 2023, and the procedures for giving notice of same, including Notice of Election;
2. Consider appointment of an agent for the District in connection with the Bond Election;
3. Consider Joint Election Agreement;

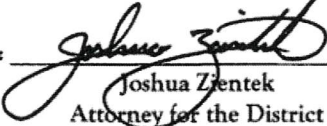
**WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT
AVISO DE ASAMBLEA PÚBLICA
ORDEN DEL DÍA COMPLEMENTARIO**

Se notifica por el presente a todos los miembros del público que la Junta Directiva del Distrito indicado arriba llevará a cabo una asamblea pública en **Westwood Shores Clubhouse, 100 Westwood Drive East, Trinity, Texas 75862**, dirección que ha sido designada como lugar de reunión del Distrito.

La asamblea se llevará a cabo en el **martes 17 de Enero de 2023 a las 9:30 a.m.** para considerar y autorizar cualquier acción relacionada a lo siguiente:

1. Considerar la adopción de una Orden para llamar a una Elección de Bonos que se celebrará el 6 de Mayo de 2023, y los procedimientos para dar aviso de la misma, incluyendo Aviso de Elección;
2. Considerar el nombramiento de un agente del distrito en relación a La Elección de Bonos;
3. Considerar el Acuerdo de Elección Conjunta;

**WESTWOOD SHROES MUNICIPAL UTILITY
DISTRICT**

By: 
Joshua Zientek
Attorney for the District