

WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT
Minutes of Special Meeting of Board of Directors

May 8, 2023

The Board of Directors (the “Board”) of Westwood Shores Municipal Utility District (the “District”) met in special session, open to the public, at 100 Westwood Drive East, Trinity, Texas 75862, a designated meeting place inside the boundaries of the District and the roll was called of the members of the Board as follows:

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| Director Gallagher | President |
| Robert Stoddard | Vice President |
| John Wolf | Secretary |
| Jim Atkinson | Director |

All the above were present, thus constituting a quorum.

Also present at the meeting were Joshua Zientek of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”); Kandy Pfeffer of Elite Bookkeeping; Pam McKay of Westwood Shores Municipal Utility District; Rico Rodriguez of Civil Grade Engineers (“Civil Grade”); and various members of the public.

CALL THE MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Director Gallagher called the meeting to order at 9:30 a.m. and the Pledge of Allegiance was recited.

CONSIDER COMMENTS FROM MEMBERS OF THE PUBLIC

Constable Cole expressed concern related to water outages and advised that he felt water bills should be adjusted accordingly. Director Gallagher explained the components of the water bill and Rate Order, including the availability fee. Mr. Ed Frye expressed concern about air in the water lines causing the water meters to be inaccurate and lack of assistance by Inframark. He then recommended that the Board consider working with a different operator. Mr. James Jackson asked about Texas Commission on Environmental Quality (“TCEQ”) violations and resolutions. Director Gallagher provided historical context for the violations and current status of the District’s water quality. There was additional discussion regarding the District’s water rates and the possible use of bond funds to discount resident rates.

UPDATE ON DIRECTOR RESIGNATION

Mr. Zientek reminded the Board that Director Bateman submitted his resignation notice and of the legal requirements and timelines associated therewith. Director Stoddard moved, and Director Atkinson seconded, to formally accept Director Bateman’s resignation. The motion passed unanimously. Next, Director Gallagher recommended that the District designate a committee to consider applications for filling the vacant director position. After explaining her qualifications for being on the committee, Director Wolf moved, and Director Atkinson seconded, to appoint Directors Gallagher and Stoddard to the Director Appointment Review Committee. The motion passed unanimously.

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ENGINEER'S REPORT

Mr. Rodriguez provided an update on construction projects within the District and estimated timelines for testing and final approval.

REVIEW AND DISCUSS PROPOSED DISTRICT BUDGET FOR FYE 2024

Ms. Pfeffer presented the draft budget for review. There was extensive discussion and review of the draft budget including reviewing revenue and expense projections. Mr. Rodriguez provided additional insight, as needed.

DISCUSS PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred that the next regular meeting would be conducted on May 15, 2023, at 9:30 a.m.

EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, ET. SEQ.

The Board entered Executive Session at 11:00 a.m. pursuant to Texas Government Code Sec. 551.071, consultation with attorney.

RECONVENE IN OPEN SESSION AND AUTHORIZE ANY ACTION RESULTING FROM EXECUTIVE SESSION

The Board reconvened in Open Session at 11:38 a.m. Director Stoddard moved, and Director Gallagher seconded, to approve Change Order No. 4 to the aeration contract in the amount of \$23,100. The motion passed unanimously.

ADJOURNMENT

There being no further items for consideration, Director Stoddard moved, and Director Atkinson seconded, to adjourn the meeting. The motion passed unanimously.

Approved on June 19, 2023.



WESTWOOD SHORES MUNICIPAL
UTILITY DISTRICT

/s/John Wolf
Secretary, Board of Directors